

**TUESDAY, AUGUST 21, 2018**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, August 21, 2018, with the following members present: Mr. Jay H. Wippel, Mr. Brian S. Stewart, and Mr. Harold R. Henson. Brad Lutz, County Administrator, was also in attendance.

**In the Matter of  
Executive Session:**

At 9:00 a.m., Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Mr. Lutz and Mrs. Dengler in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:15 a.m., the Commissioners exited Executive Session and Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of  
EMA Director, David Conrad:**

Commissioner Harold Henson offered the motion, seconded by Jay Wippel, to terminate employment of the EMA Director, David Conrad, effective August 21, 2018.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Interim EMA Director:**

Dave Conrad, EMA Director was put on unpaid administrative leave effective July 24, 2018, and Brad Lutz, County Administrator has been named the Interim Director from that date and shall remain the Interim Director until a new full-time director can be appointed. Commissioner Brian Stewart offered the motion, seconded by Harold Henson, to have Brad Lutz, County Administrator to continue as interim EMA Director.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Executive Session:**

At 10:50 a.m., Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment,

**TUESDAY, AUGUST 21, 2018**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Mr. Lutz in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:08 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of  
Minutes Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from August 14, 2018, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated August 22, 2018, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$242,759.88 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Appropriation of Funds Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the APPROPRIATION OF FUNDS:

**\$68,627.52 – 235.2002.5401 – E911 Contract Services – Commissioners**

**\$100.00 – 101.1105.5703 – Contingencies – Commissioners**

**TUESDAY, AUGUST 21, 2018  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

**\$15,912.00 – 657.6084.5501 – Pumpkin Show Grant Equipment – RPHF Solid Waste**

**\$2,500.00 – 928.1261.5301 – Supplies – Juvenile Court**

**\$15,900.55 – 112.2094.5102 Salary Logan Elm SRD – Sheriff**

**\$230.56 -112.2094.5202 – Logan Elm SRD 112 Sheriff’s Policing Revolving Fund – Sheriff**

**\$2,878.00 – 112.2094.5212 PERS LE Logan Elm SRD - Sheriff**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Fund Transfer Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the FUND TRANSFER:

**\$4,061.211.63 – Per listing below**

Please make the following transfers from the July 2018 Real Estate Settlement

	Transfer From	Amount	Transfer To
General	626.6031.5884	<b>\$1,566,592.18</b>	101.0000.4101
Auditor's Fees	626.6031.5890	<b>\$75,629.90</b>	101.0000.4201
Treasurer's Fees	626.6031.5891	<b>\$97,509.66</b>	101.0000.4206
REA Fees	626.6031.5883	<b>\$0.00</b>	260.0000.4221
Election Expense	626.6031.5884	<b>\$6,473.34</b>	101.0000.4251
Advertise Delinq Tax	626.6031.5901	<b>\$0.00</b>	101.0000.4253
Board of Health	626.6031.5881	<b>\$205,164.00</b>	605.0000.4221
PCMRB/DD	626.6031.5882	<b>\$1,729,747.40</b>	241.0000.4101
Pickaway County Park	626.6031.5826	<b>\$291,795.99</b>	639.0000.4101
DRETAC Prosecutor	626.6031.5887	<b>\$11,829.50</b>	233.0000.4221
DRETAC Treasurer	626.6031.5886	<b>\$11,829.51</b>	232.0000.4221
County Wide Sewer	626.6031.5888	<b>\$2,257.06</b>	501.0000.4101
Darby Sewer - 11060	626.6031.5880	<b>\$10,610.63</b>	503.0000.4101
11010 Brasket Ditch	626.6031.5868	<b>\$137.60</b>	282.0000.4601
11030 Hughes Lateral	626.6031.5852	<b>\$2,231.91</b>	265.0000.4601
11040 Hughes Main	626.6031.5853	<b>\$2,198.43</b>	264.0000.4601
11070 Greenbrian Ditch	626.6031.5864	<b>\$2,840.46</b>	279.0000.4601
11080 Fulks Moore Wolford	626.6031.5854	<b>\$365.70</b>	267.0000.4601
11100 Grove Run	626.6031.5855	<b>\$1,426.57</b>	270.0000.4601
11110 Wolf Run Ditch	626.6031.5872	<b>\$537.79</b>	271.0000.4601
11120 Met-Ewing-John	626.6031.5856	<b>\$2,235.62</b>	272.0000.4601
11140 Mud Run Lateral	626.6031.5857	<b>\$2,425.30</b>	274.0000.4601
11150 Blue Anderson	626.6031.5858	<b>\$1,663.05</b>	273.0000.4601

**TUESDAY, AUGUST 21, 2018  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

11190 Congo Lateral	626.6031.5859	\$673.68	275.0000.4601
11200 Autie	626.6031.5860	\$0.00	276.0000.4601
11220 Hughes Lateral #3	626.6031.5861	\$617.92	268.0000.4601
11230 Dry Run	626.6031.5863	\$334.34	269.0000.4601
11240 Greenbriar Ditch Ext 1	626.6031.5864	\$2,348.47	285.0000.4601
11241 Greenbriar Ext Note	626.6031.5874	\$0.00	314.0000.4601
11250 Bulen Maint/Bulen Lat	626.6031.5865	\$1,547.53	266.0000.4601
11260 Hughes Upper	626.6031.5862	\$1,299.92	277.0000.4601
11270 Burkirk-Upper	626.6031.5869	\$2,717.14	278.0000.4601
11280 Wilson Group	626.6031.5870	\$556.96	263.0000.4601
11290 Cooks Group Open	626.6031.5871	\$0.00	281.0000.4601
11300 Delinq Derby Sewer	626.6031.5901	\$8,087.37	505.0000.4101
11310 George's Run	626.6031.5867	\$551.52	262.0000.4601
11320 Writsel Group Maint	626.6031.5873	\$181.79	284.0000.4601
11340 Springwater Run	626.6031.5897	\$0.00	286.0000.4601
11350 Wampler Hills Storm	626.6031.5898	\$952.50	287.0000.4601
11330 Northwood Park	626.6031.5899	\$6,085.05	311.0000.4101
11360 Brill Group Ditch	626.6031.5879	\$0.00	289.0000.4601
11370 PC Acres Storm Water	626.6031.5800	\$375.00	283.0000.4601
11380 Orient delinq sewer	626.6031.5837	\$402.94	506.0000.4101
11400 Clarks Run Term Ditch Note	626.6031.5805	\$0.00	316.0000.4101
11410 Clarks Run Maintenance	626.6031.5802	\$4,149.46	280.0000.4601
11500 Pence Tile Main Drain Note	626.6031.5806	\$0.00	317.0000.4601
11510 Pence Tile Maintenance	626.6031.5803	\$0.00	911.0000.4601
11520 DS Drainage Note	626.6031.5810	\$3,001.18	318.0000.4601
11530 DS Drainage Maintenance	626.6031.5804	\$898.95	914.0000.4601
21250 Walmart Tif	626.6031.5809	\$0.00	312.0000.4101
31600 Bd of Health Permit Fees	626.6031.5881	\$928.31	618.0000.4357
		\$4,061,211.63	

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Transfer & Re-Appropriation of Funds Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the TRANSFER & REAPPROPRIATION OF FUNDS:

**\$100.00 from 101.1105.5703 – Contingencies – Commissioners  
TO  
101.1105.5712 – Stepping Stones - Commissioners**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
New Line Item:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for a NEW LINE ITEM:

**112.0000.4285 – Logan Elm SRD – Sheriff  
112.2094.5102 – SPRF 112 Fund Salary – Sheriff  
112.2094.5201 – SPRF 112 Fund PERS – Sheriff  
112.2094.5202 – SPRF 112 Fund Medicare – Sheriff**

**TUESDAY, AUGUST 21, 2018  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

**112.2094.5205 – SPRF 112 Fund Worker’s Comp – Sheriff**

**112.2094.5212 – SPRF 112 Fund PERS LE – Sheriff**

**112.2094.5901 – SPRF 112 Fund Other Expenses - Sheriff**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Report Provided by April Dengler, Deputy County Administrator:**

The following is a summary of the report provided by April Dengler, Deputy County Administrator:

- WDC Group: The stair enclosure block walls have been completed, the trusses set and the brick veneer is started. The south parking lot has been removed and graded. The stone base was installed, and pavement should be completed this week. The lower level drywall is completed, sanded and awaiting the next phase. The Pickaway Street storefront is being removed and will be boarded up until the new storefront arrives and can be installed.
- Mrs. Dengler met with Deputy Chief Rob Chapman at the City of Circleville to review the EMA/E911 packet contents and to gather additional information that she will need by August 31<sup>st</sup>. Mrs. Dengler has scheduled to meet with Lt. Rhoades at the Pickaway County Sheriff’s Office Thursday at 10:00 a.m. to go over the packet.
- Mrs. Dengler received approval from the Historic Review Board for the Memorial Hall Window Renovation Project. Additional information is being gathered for Ohio Facilities Construction Commission for the window replacement project, such as a copy of the deed and certificate of coverage.
- There has been one new Worker’s Compensation case at the Sheriff’s Office. An individual working in the uniform room had stepped off a ladder with a handful of clothes and missed the bottom step and the employee hit their right hip, wrist and forearm. It is a medical only claim and the employee has returned back to work.
- Veteran’s Services is in need of a full-time Receptionist/ Transportation Coordinator. The position is posted on the Pickaway County website.
- The Clear the Shelter Event went well and twelve dogs were adopted from the event.

**In the Matter of  
Resolutions Adopted for Placement of Construction Loan  
Assessments on Benefitting Landowners’ Tax Duplicates for  
DS Drainage Improvement:**

The commissioners reviewed the respective spreadsheets for construction assessments to benefitting landowners related to the DS Drainage Project. It was noted that this is the third annual construction assessment of five for the DS Drainage Improvement Project.

Following the review, Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to adopt the following Resolutions:

**Resolution No.: PC-082118-1**

BE IT RESOLVED, that the Board of Commissioners, Pickaway County, Ohio, does hereby certify to the Pickaway County Auditor, Melissa Betz, that as of the 21<sup>st</sup> day of August 2018, the attached list\* of the following landowners are to be assessed 2018 special assessments on their tax duplicates for DS Drainage Improvement Construction Loan; and,

**TUESDAY, AUGUST 21, 2018  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

BE IT FURTHER RESOLVED, that the Pickaway County Board of Commissioners, Pickaway County, Ohio, requests the Pickaway County Auditor, Melissa Betz, to place the assessments on the respective tax duplicates to be collected in the same manner as all other assessments.

**DS Drainage Improvement  
Construction Assessments - Note - 2018**

Last Name	First Name	Parcel #	Construction Assessment	Interest	3rd Year of 5 Construction	Total Note Assessment
Allen, et al.	Elizabeth	N31-0-001-00-530-00	\$ 38.42	\$ 1.04	\$ 9.61	\$ 10.64
Brown	Lisa F.	A01-0-001-00-206-00	\$ 38.22	\$ 1.03	\$ 9.56	\$ 10.59
Brown	Lisa F.	A01-0-001-00-206-01	\$ 31.66	\$ 0.85	\$ 7.92	\$ 8.77
Cain	Brenda L.	A01-0-001-00-202-03	\$ 39.75	\$ 1.07	\$ 9.94	\$ 11.01
Cain	Brenda L.	A01-0-001-00-211-00	\$ 60.26	\$ 1.63	\$ 15.07	\$ 16.69
Chaney	Michael	N31-0-001-00-541-00	\$ 18.56	\$ 0.50	\$ 4.64	\$ 5.14
Clark	Lou Ann	A05-1-001-02-012-00	\$ 8.94	\$ 0.24	\$ 2.24	\$ 2.48
Harber	David L. & Evelyn L.	A01-0-001-00-203-00	\$ 64.75	\$ 1.75	\$ 16.19	\$ 17.94
Harber	David L. & Evelyn L.	A01-0-001-00-201-01	\$ 20.89	\$ 0.56	\$ 5.22	\$ 5.79
Hollingshead	Harry H. & Donna M.	A01-0-003-00-021-00	\$ 743.30	\$ 20.07	\$ 185.83	\$ 205.89
Kellough	Robert A. & Susannah	A01-0-001-00-202-01	\$ 2,817.06	\$ 76.06	\$ 704.27	\$ 780.33
Leach	J. Andrew	A01-0-003-00-017-00	\$ 72.09	\$ 1.95	\$ 18.02	\$ 19.97
Leach	J. Andrew	A01-0-003-00-018-00	\$ 61.97	\$ 1.67	\$ 15.49	\$ 17.17
Leach	J. Andrew	A01-0-001-00-218-02	\$ 81.30	\$ 2.20	\$ 20.33	\$ 22.52
Leach	J. Andrew	A01-0-001-00-218-04	\$ 81.30	\$ 2.20	\$ 20.33	\$ 22.52
McCoy	Charles E.	N31-0-001-00-521-00	\$ 10,884.74	\$ 293.89	\$ 2,721.19	\$ 3,015.07
McCoy	Charles E.	N31-0-001-00-536-00	\$ 3,642.50	\$ 98.35	\$ 910.63	\$ 1,008.97
Milliron	Justin M. & Melissa A.	A05-1-001-00-252-00	\$ 8.07	\$ 0.22	\$ 2.02	\$ 2.24
Milliron	Justin M. & Melissa A.	A01-0-003-00-004-00	\$ 10.62	\$ 0.29	\$ 2.66	\$ 2.94
Plescia	Frank A. & Nancy L.	A05-1-001-02-048-00	\$ 8.94	\$ 0.24	\$ 2.24	\$ 2.48
Reichelderfer	Kathleen A.	A05-1-001-02-045-00	\$ 8.94	\$ 0.24	\$ 2.24	\$ 2.48
Ritchie	Donald D. & Jeannie	A05-1-001-02-026-00	\$ 8.94	\$ 0.24	\$ 2.24	\$ 2.48
Strickland	Rosemary LE et al.	N31-0-001-00-520-02	\$ 93.15	\$ 2.52	\$ 23.29	\$ 25.80
Thatcher	Frances	A05-1-001-02-042-00	\$ 8.94	\$ 0.24	\$ 2.24	\$ 2.48
McCoy	James A.	N31-0-001-00-534-00	\$ 11.71	\$ 0.32	\$ 2.93	\$ 3.24
New Par		N31-0-001-00-531-00	\$ 1,590.54	\$ 42.94	\$ 397.64	\$ 440.58
		<b>Totals</b>	<b>\$ 20,455.56</b>	<b>\$ 552.30</b>	<b>\$ 5,113.89</b>	<b>\$ 5,666.19</b>

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

\*A copy of the list of landowners is on file in the commissioners' office and county auditor's office.

**In the Matter of  
Corna-Kokosing Contract For the  
Fairgrounds Revitalization Project:**

The Commissioners reviewed the Standard Agreement and General Conditions Between Owner and Construction Manager with Corna-Kokosing for the Fairgrounds Revitalization Project. Following the review, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to authorize Commissioner Jay Wippel to sign the contract agreement with Corna-Kokosing.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, Yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr –Clerk

**TUESDAY, AUGUST 21, 2018**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

**In the Matter of**  
**Corna-Kokosing Contract Amendment No. 1**  
**For the Fairgrounds Revitalization Project:**

The Commissioners reviewed the Amendment No. 1 to Standard Agreement and General Conditions Between Owner and Construction Manager with Corna-Kokosing for the Fairgrounds Revitalization Project. Following the review, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to authorize Commissioner Jay Wippel to sign and adopt Amendment No. 1 to the contract agreement with Corna-Kokosing.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel. Yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr –Clerk

**In the Matter of**  
**Corna-Kokosing Contract Amendment No. 2**  
**For the Fairgrounds Revitalization Project:**

The Commissioners reviewed the Amendment No. 2 to Standard Agreement and General Conditions Between Owner and Construction Manager with Corna-Kokosing for the Fairgrounds Revitalization Project. Following the review, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to authorize Commissioner Brian Stewart to sign and adopt Amendment No. 2 to the contract agreement with Corna-Kokosing.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel. Yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr –Clerk

**In the Matter of**  
**Approval of Agreement with Kofile**  
**Technologies, Inc. for Records Management and**  
**Imaging Systems for the Records Office:**

The Commissioners reviewed the Agreement for Records Management and Imaging System for the Pickaway County Recorder’s Office. Following the review, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to authorize Commissioner Jay Wippel to sign and adopt Agreement for Records Management and Imaging System with Kofile Technologies, Inc.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel. Yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr –Clerk

**In the Matter of**  
**Ohio Public Works Commission**  
**Disbursement Request and Certification:**

The Commissioners reviewed the Ohio Public Works Commission Appendix E Disbursement Request Form and Certification for the Pickaway County Resurfacing 2018 Project. Following the review, Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to authorize Commissioner Brian Stewart to sign and adopt the Ohio Public Works Commission Disbursement request and Certification.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel. Yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr –Clerk

**TUESDAY, AUGUST 21, 2018**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

**In the Matter of**  
**Report Provided by Brad Lutz, County Administrator:**

The following is a summary of the report provided by Brad Lutz, County Administrator:

1. Fairgrounds update: The concrete building pads are being installed, weather permitting. Still working on the small details and working on the final completion of the first change order (Bulletin 1). Bulletin one will see a savings from the original construction estimate even with the add-ons. The major changes are addressed and should only see minor changes from here on. The Gun-A-Palooza is to be held this weekend at the Fairgrounds.
2. Discussed the pending County audit report and responses to any comments in the report.
3. City of Circleville requested an invoice for the amount owed to the Sheriff for booking fees related to City prisoners.
4. E911 Communication Center: Mr. Lutz spoke with Lt. Rhoades relative to a few items pertaining to the new E911 Communication Center. Frontier Communications provided a proposal to tie the IP phone system to the new 911 center and Black Box Corporations to allow one mouse and keyboard to operate across multiple computers and monitors on the console. Tritech has completed most of their installation with just a few things to finish. WS Electronics and Zetron are finishing up the radio installation, as all dispatchers have had training on the new 911 system and the Zetron radio consoles. Jay Car construction plans to start the installation of the pass through drawer and window next week. Buckeye Power, Superior Petroleum and Simplex are preparing for the panel move into the new 911 center. Lt. Rhoades has received the quotes for the generator panel at \$1,967.89 and the gas meter panel for \$2,705.00, he is still awaiting a quote for the move of the fire panel.

**In the Matter of**  
**Circleville Herald:**

Steven Collins stopped by to introduce Stephanie Clemmons as the new Editor for the Circleville Herald. The Commissioners welcomed her to Pickaway County and was glad to have her. Mr. Collins wanted to highlight the process of the Fairgrounds Project and the video time lapse. The Commissioners expressed to Steven that they are getting close to releasing a few more donors and that the amphitheater seating will be underway to start and that the building pads are ready to be poured. Commissioner Stewart informed Mr. Collins that the board is working on the Fairgrounds project every week and working closely with MS Consultants and Corna-Kokosing to keep the project flowing smoothly. Mr. Collins asked if the bricks from the coliseum will be available for the public after demolition and the Commissioner informed him that there will be a pile out from the construction zone for the public to have access to the bricks. Some of the wood from the barns was purchased by an individual that informed they were going to make memorabilia items available for the public to purchase. Mr. Collins thanked the Commissioners for their time.

**In the Matter of**  
**Approval of EMA Director and**  
**E911 Coordinator Position Description:**

Upon the review, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the amended EMA Director and E911 Coordinator Position Description.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel. Yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr –Clerk

**In the Matter of**  
**Park District Land Purchase Grant:**

Tom Davis, Park District Director and Randy Metzger met with the Commissioners to discuss the 2018 Clean Ohio Green Space Conservation Grant and the purchase of land owned by Mr. Metzger located in Deer Creek Township. Mr. Metzger had reached out to Mr. Davis with his intent to conserve the land, as it has potential to tie into the bike path and the Metzger Family would like to preserve this for everyone and



**TUESDAY, AUGUST 21, 2018**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

the community. The property would provide a beautiful addition to Ballard Park for the public to visit with easy access from the park. Mr. Davis met with Williamsport counsel to discuss access and the parking area for the property that would be through Ballard Park. The Park District would have to apply for an easement to allow the trails to go through the woods and keep it away from the surrounding homes. Mr. Metzger thinks it fits the view of what we all would like to see for our community.

Commissioner Brian Stewart offered the motion, second by Commissioner Harold Henson to adopt the following Resolution:

**Resolution No. 082118-2**

To support the Pickaway County Park District's 2018 Clean Ohio Green Space Conservation Grant application for the purchase of approximately 52 acres in Deer Creek Township, adjacent to Williamsport's Ballard Park. This property consists of over 1,000 feet of Deer Creek stream corridor and will provide county residents with additional passive recreation park space and provide much needed creek access for those wanting to canoe, kayak or fish. This property will also assist in providing access to the Pickaway Trail once it is completed to Williamsport.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel. Yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr –Clerk

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending August 18, 2018.

A total of \$1,789 was reported being collected as follows: \$420 in adoptions; \$30 in boarding revenue; \$255 in dog licenses; \$15 in dog license late penalty; \$25 in micro chip fees; \$994 in private donations; and \$50 in redemptions.

Five (5) stray dogs were processed in; and sixteen (16) dogs were adopted.

With there being no further business brought before the Board, Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk